

Global Programs

Online Application Instruction Manual

- Dual Bachelor's Master's Degree Applicants

The Global Programs Online Application

CREATE
Online
Account

- Students need to first create an online account before completing the DBMD online form.

COMPLETE
Online DBMD
Form

- The online DBMD form is part of your Global Programs application. This form will collect basic student and academic information.
- After submitting the online DBMD form, applicants should wait 24-48 hours.
- An email will be sent with instructions for how to apply to the online Department application and submit supplemental documents.

SUBMIT
Online
Department
Application

- An application is completed when both the DBMD form, online Department application, and supplemental documents have been submitted.
- Global Programs will review the application and notify the home university advisor and student of admission decision.
- For accepted students, admission packets and I-20 forms will be mailed to the home university.

CREATE ONLINE ACCOUNT

Step 1: Create Account

- For first time users
 - Click Create Account
- For returning users
 - Enter Email and Password to access account and application

The screenshot displays the top navigation bar of the Temple Global Programs website. On the left is the Temple logo (a stylized 'T' in a red square) and the text 'Explore Temple's Schools and Colleges'. To the right are links for 'Visit TUportal' and 'SUPPORT TEMPLE' with a small 'T' icon. Below this is a search bar with the placeholder text 'Search' and a magnifying glass icon. A dark red horizontal bar contains three navigation links: 'Log In', 'Create Account', and 'Apply Online'. A large red arrow points upwards from the 'Create Account' link. Below the navigation bar, the page content is titled 'Log In' and features a white login form with a dark red header 'LOG IN'. The form includes input fields for 'Email: *' and 'Password: *', a 'Log In' button, and links for 'Not registered yet? Create an account!' and 'Forgot your password?'.



Create An Account

CONTACT INFORMATION

First Name * Last Name *

Email Address * Confirm Email Address *

Birth Date * Gender

Home Phone Mobile Phone

Outside the U.S. or Canada

Address *

City *

State/Province * ZIP/Postal Code *

ENROLLMENT INFORMATION

Entry Term * Program of Study *

ACCOUNT INFORMATION

Password * Confirm Password *

Password must contain: one number, one lowercase letter, one uppercase letter, 8 to 15 characters, and only the special characters \$ or #.

Password Question * Password Answer *

If you forget your password, we will ask you this question in order to reset it. If you forget your password, you must provide this answer in order to reset it.

Create Account

CREATE ONLINE ACCOUNT

Step 2: Enter Account Information

- Enter required information (denoted by *).
 - This information is used to create your Temple account.
 - Having a Temple account then allows you to submit an online application.
- Please note for Entry Term, only some departments accept Spring DBMD applicants. If you would like to apply for Spring, please email global.programs@temple.edu to confirm.

My Account

Welcome, Anna! Thank you for beginning your Global Programs application. Now that your account has been created, you can start your application by following the **Next Steps section** below. Should you have any questions, please do not hesitate to contact us at global.programs@temple.edu. We look forward to welcoming you to Temple University and the city of Philadelphia!

MY PROFILE

Anna Smith
anna.smith@gmail.com
123-456-7890

123 Main Street

Shanghai

123 Province
China

[Update Profile](#) [Change Password](#)

Next Steps

- 1. Create a Profile Created On 2/8/2019
- 2. Start an Application
- 3. Complete an Application
- 4. Submit Supplemental Items



Online Account Created

- Your account page will include;
 - Welcome message
 - Your profile details
 - About Global Programs
 - Next Steps
- Click 'Start An Application' to begin your online application.

About Us



Global Programs at Temple University

At Temple University, you will learn from world-class faculty and broaden your knowledge in an academic environment that encourages growth and celebrates differences. Through international study, you will gain a global perspective that will enrich your education and prepare you for professional success.

As the 38th largest university in the U.S., and one of the nation's leading providers of professional education, Temple has over 450 academic degree programs (bachelor's, master's, and PhD), 7 regional campuses, and 2 international campuses in Tokyo and Rome. Our urban location in Philadelphia—the first World Heritage City in the U.S.—provides a unique opportunity to experience American culture.

SUBMIT ONLINE APPLICATION

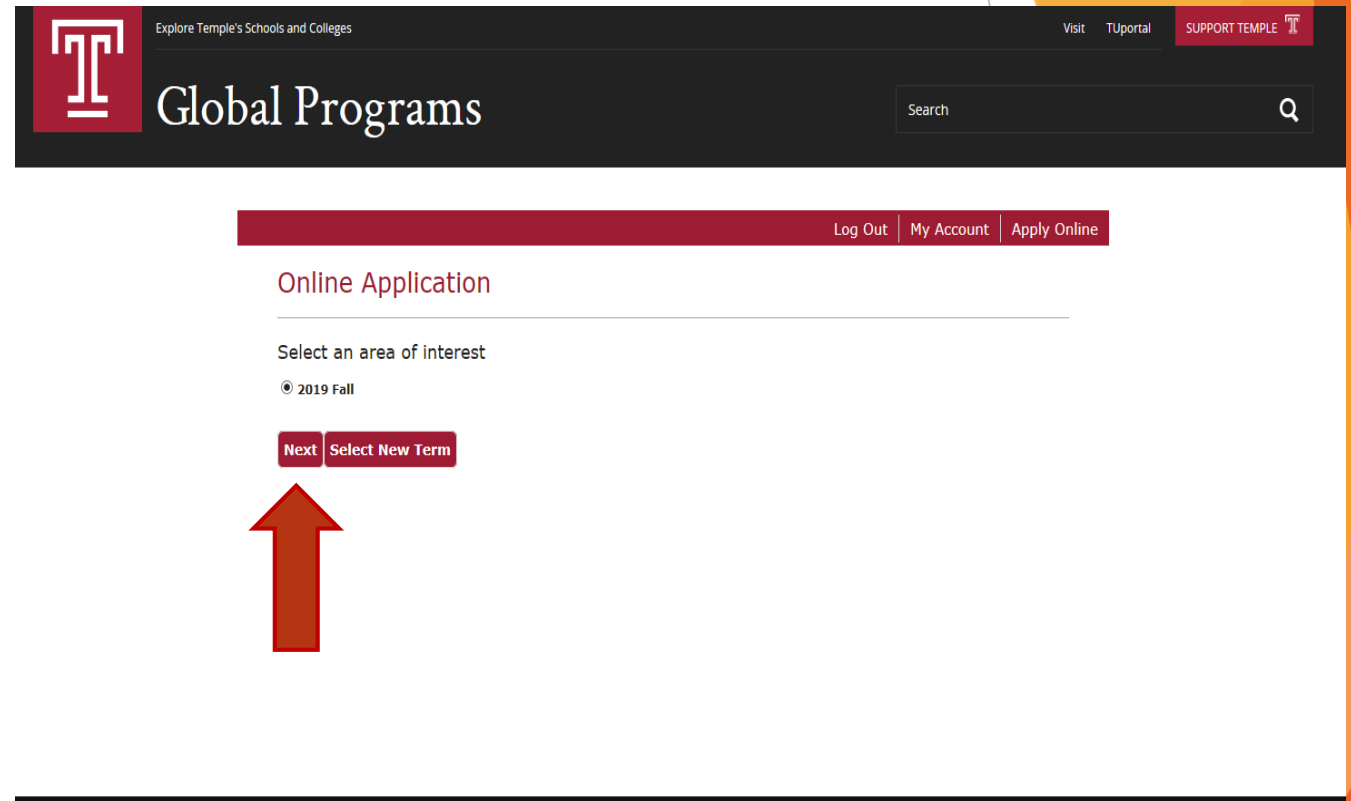
Step 3: Start An Application

- Click 'Start a new Global Programs Application'

The screenshot displays the Temple University Global Programs website interface. At the top, there is a dark navigation bar with the Temple University logo (a white 'T' on a red square) on the left, the text 'Explore Temple's Schools and Colleges' in the center, and 'Visit TUportal' on the right. Below this is a white header area with 'Global Programs' in a large serif font and a search bar on the right. A dark red horizontal bar contains the links 'Log Out', 'My Account', and 'Apply Online'. The main content area is titled 'Application Listing' and features a button labeled 'Start a new Global Programs Application'. A large red arrow points directly to this button. Below the button is a long, empty white input field.

Step 4: Select Area Of Interest

- Select the semester you intend to begin your program at Temple University.
- Click 'Next'



The screenshot shows the Temple University Global Programs website. At the top, there is a dark navigation bar with the Temple University logo on the left, the text "Explore Temple's Schools and Colleges" in the center, and "Visit TUportal" and "SUPPORT TEMPLE" on the right. Below this is a search bar with the text "Search" and a magnifying glass icon. The main content area has a white background with a dark red header bar containing "Log Out", "My Account", and "Apply Online". The main heading is "Online Application". Below this, it says "Select an area of interest" and "2019 Fall" with a radio button. There are two buttons: "Next" and "Select New Term". A large red arrow points upwards to the "Next" button.

Online Application

Student Information Biographic Information Academic Information Additional Information	NAME	
	First Name*	Last Name*
	<input type="text"/>	<input type="text"/>
	CONTACT INFORMATION	
	Email Address*	
	<input type="text"/>	
	Home Phone* <small>**Please remove any dashes, spaces, or parentheses.**</small>	Cell Phone <small>**Please remove any dashes, spaces, or parentheses.**</small>
	<input type="text"/>	<input type="text"/>
	PERMANENT ADDRESS	
	Permanent address outside of U.S. or Canada? <input checked="" type="radio"/> Yes <input type="radio"/> No	
	Permanent Address Line 1*	
	<input type="text"/>	
	Permanent Address Line 2	
	<input type="text"/>	
	Permanent Address City*	
	<input type="text"/>	
	Permanent Address Foreign Address Line*	
	<input type="text"/>	
	Permanent Address Country*	
	<input type="text"/>	

Save Application Save & Continue



Step 3: Student Information

- Confirm the student information that you have previously entered and correct any mistakes or any changes that may have happened
- Fill out your First and Last Name, Home Phone, Permanent Address, Permanent Address City, Permanent Address Foreign Address Line, Permanent Address Country
- Click Save and Continue

Online Application

Step 4: Biographic Information

- Select your Country of Birth
- Select your Country of Citizenship
- Select your Citizenship Status
- Click Save & Continue

BIO INFORMATION

Student Information

Biographic Information

Academic Information

Additional Information

Country of Birth *


Country of Citizenship *

Citizenship Status *

U.S Citizen (I hold a U.S. passport)

Non-Resident Alien (I do not hold a U.S. Passport)

Permanent Resident (I am a "Green Card Holder")

Save Application **Previous Page** **Save & Continue** 

Online Application

Step 5: Academic Information

- After Selecting “Dual Bachelor’s and Master’s Degree” under Program of Study
- Select your Entry Term
- Select your Country
- Select your Home University
- Select Your Academic Program
- Click Save and Continue

PROGRAM INFORMATION

Student Information

Biographic Information

Academic Information

Additional Information

Program of Study *
Dual Bachelor's Master's De ▼

Entry Term *
▼

Country *
▼

Home University *
▼

Academic Program *
▼

Save Application

Previous Page

Save & Continue



Online Application

Step 6: Additional Information

- Read over the “Do you certify ...” and check “Yes” when you are done with all three
- Type your name under signature
- The signature date should automatically be filled in
- Click Submit Application once you are done!

CERTIFICATION

Student Information

Biographic Information

Academic Information

Additional Information

Do you certify the following? *I understand that Temple University admissions personnel will have access to my Temple University student record and that withholding requested information or giving false information will make me ineligible for admission to the university and subject to dismissal if admitted.

Yes No

Do you certify the following? *I certify that the above statements are correct and complete and, if admitted, I agree to abide by the published policies, rules, and regulations of Temple University. I further understand that from the time I file my application, it is my responsibility to know all the rules, requirements, and exemptions for my intended degree program.

Yes No

Do you certify the following? *In the event that I am not admitted into the program for which I hereby apply, I understand that I will not be entitled to any tuition refund for any course taken while my application was under consideration.

Yes No

Signature *

Signature Date *

Save Application

Previous Page

Submit Application



Step 7: Department E-mail

- In the next 24-48 hours, you will receive an email with instructions for completing your online Department application and submitting your supplemental application materials.
- If you have any questions, or do not receive this email within 48 hours, please contact Global Programs at global.programs@temple.edu.

Apply Online

Thank you!

Your application for admission to Global Programs at Temple University has been received.

Dual Bachelor's Master's Degree program

Step 1 of your applicant for admission to the DBMD program at Temple University has been received. Please check your email for instructions on completing Step 2 of your application.

Study Abroad and Exchange Programs

Your application will be reviewed to ensure all required information and supplemental items have been submitted. You will be notified by email of your admission and your acceptance packet, including I-20 document, will be mailed directly to your home university office.

Please contact us at global.programs@temple.edu with any questions or concerns and we would be happy to assist you.

[Click to check your application status](#)

Step 8: Upload Supplemental Documents

- Click on My Account to see the option to submit your Supplemental documents.
- Supplemental documents can be uploaded all at once or separately.
 - Biographical Page of Passport
 - Financial Documents
 - I-20 Application
 - Study Plan

Supplemental Items Listing

[Back to My Account](#)

Item	Description	Submission Status	Attachment
Biographical Page of Passport *		Not Received	<input type="button" value="Choose File"/> No file chosen
Financial Documents *		Not Received	<input type="button" value="Choose File"/> No file chosen
I-20 Application *	Please complete this form and then upload it.	Not Received	<input type="button" value="Choose File"/> No file chosen
School/College Application *	Please complete the secondary college specific application. Once the secondary application is complete, this will be marked as received.	Not Received	
Study Plan	Please complete this form if you still need to complete undergraduate requirements after arriving at Temple.	Not Received	<input type="button" value="Choose File"/> No file chosen

Step 9: Complete Department Application

- Congratulations! You've completed the DBMD form. **Now you must complete your online Department application. You will receive instructions via email.**